

CALLED TO ORDER: Called to order at 6:00 p.m. by Supervisor Radtke.

ROLL CALL: West, Bieganowski, McDonald, Schroeter, Biondo, Kramer and Radtke present.

PLEDGE:

APPROVAL OF AGENDA: Moved Biondo, Second West to approve the agenda as presented. Carried.

CONSENT AGENDA: Moved Schroeter, Second West to approve the consent agenda as presented. Roll call vote: Bieganowski – Yes, West – Yes, McDonald – Yes, Schroeter – Yes, Kramer – Yes, Biondo – Yes, Radtke – Yes. Carried.

REPORTS:

Mike Stinson: Green Lake Township Emergency Services: Captain Stinson reviewed his monthly report presented to the board and answered questions. (Exhibit A).

Dawn Martin: Green Lake Township Emergency Services: Ms. Martin reviewed her monthly report with the board and answered questions. (Exhibit B).

Andy Marek: Grand Traverse County Road Commission: Mr. Marek reported that Jason Gilman is a new member of the Grand Traverse County Road Commission. Crews are busy plowing and keeping the roads cleared.

Pat Thompson: Interlochen Public Library: Mrs. Thompson reported they will be having a Thank you pizza party on January 25, 2017 from 5:00 p.m. to 7:00 p.m. The Capital Campaign has received about \$60,375.00 the last month in grants, donations and selling bricks.

DISCUSSION: Trustee McDonald pointed out the December 13, 2016 Board of Review meeting minutes should have Bill Sweet removed. Supervisor Radtke stated this has already been corrected.

PUBLIC COMMENT: NONE

CORRESPONDENCE: NONE

OLD BUSINESS:

Bush Road Property Follow-up: Supervisor Radtke reported the Friar option has been received and signed. Additional meetings are scheduled to further this along.

Wintergreen Property Follow-up: The board reviewed three (3) letters of interest received with regards to purchasing the property on Wintergreen. After discussion, the board agreed a letter should be sent to Mr. Kwasky and Mr. Beach asking them to present proof they can acquire the necessary easements and access to the property. The board asked that a letter be sent to Mr. Brady confirming what he intends to use the property for to confirm he wants to purchase the property for a septic system not just to gain extra property. Is he on a holding tank and does the property perk. Ask them to present information to the Township to be placed on the March 13, 2017 Regular Board Meeting agenda.

Memorial Park Gazebo Follow-up: The Parks and Recs Committee has met several times and discussed the gazebo. The Parks and Recs Committee recommend a rectangular gazebo with an Up North feel. Need approval from the board to obtain estimates and site improvements for a rectangular gazebo at Memorial Park. Moved Bieganowski, Second Biondo authorize proceeding with obtaining bids for a rectangular gazebo to be placed at Memorial Park per the recommendation of the Parks and Recs Committee. Carried.

Damaged Ambulance: Supervisor Radtke reviewed reports received from the insurance company and adjuster pertaining to the damaged ambulance (4-A). The insurance company has offered the Township \$76,000.00 reimbursement for repairs along with waiving the deductible. We can either choose to take the money and purchase a new ambulance or use the money to get the ambulance repaired. There are concerns regarding cab alignment and gaps in the doors. Supervisor Radtke suggested we purchase a demo ambulance as we will be able to get it faster than having a new one built. We do have rental money available of \$10,000.00 through our insurance. We have approached Blair Township asking if they have an ambulance we could rent until we purchase another ambulance. This request is being presented to the Blair Township Board on Tuesday, January 10, 2017. Moved Bieganowski, Second Schroeter to authorize Supervisor Radtke to accept the insurance offer of \$76,000.00 with our deductible waived contingent upon us keeping our ambulance. Authorize Supervisor Radtke to seek out bids for a demo ambulance. Roll call vote: McDonald – Yes, Schroeter – Yes, Biondo – Yes, Kramer – Yes, Bieganowski – Yes, West – Yes Radtke – Yes. Carried.

NEW BUSINESS:

Library Lease for New Site: Trustee Bieganowski presented the board with a rough draft ground lease for the library. Trustee McDonald asked that provisions be put into the lease agreement to have a drinking fountain placed in front of the building near the road. The board discussed having a 99 year lease agreement with \$1.00 a year rent. Supervisor Radtke asked everyone to get changes to him or the clerk in the next few days so this can be sent to the Township Attorney for review.

Moved Biondo, Second Kramer to send a copy of the library ground lease draft to Township Attorney R. Edward Kuhn for review and approval. Carried.

Emergency Services Director Job Description: Supervisor Radtke reviewed the Emergency Services Director job description with the board and asked authorization to start advertising for this position in our local paper as well as the entities the consultant recommended. Moved Kramer, Second Schroeter to approve advertising the Emergency Services Director position in the Traverse City Record Eagle and other entities recommended by the consultant. Carried.

Fire/EMS Extra Personnel: Removed.

New Copy Machine: The board reviewed bids received for three (3) new copy machines. (1 black and white copier and 2 colored). Moved Bieganowski, Second Kramer to accept Bid #2 (Exhibit B) from Northern Office Supply in the amount of \$8,190.00 for three new copy machines as presented. Roll call vote: Biondo – Yes, Schroeter – Yes, Bieganowski – Yes, West – Yes, McDonald – Yes, Kramer – Yes, Radtke – Yes. Carried.

Surplus Equipment Sale Approval: Moved Bieganowski, Second Kramer to declare green chairs as surplus and authorize Supervisor Radtke to sell them. Carried.

PUBLIC COMMENT:

Jill Coverdill, 5648 Wrenwood Way, Grawn, Michigan 49637. Ms. Coverdill asked the board to look into placing statutory duties of each department/board on the website so everyone knows who does what. An empowered position statement.

Dave Petrove, 9988 Riley Road, Interlochen, Michigan 49643 recommended the board consider doing a performance bond with limits and deed restrictions placed on the Wintergreen Avenue purchase.

The board asked that Paul Olson, Municipal Underwriters, attend the February 13, 2017 board meeting.

ADJOURNMENT: Moved Biondo, Second Kramer to adjourn at 7:26 p.m. Carried.

Respectfully submitted,

Judith L. Kramer
Green Lake Township Clerk