

# GOLDEN FELLOWSHIP HALL RENTAL REQUEST

## TOWNSHIP RESIDENTS USE OF THE HALL

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_ KEY NUMBER \_\_\_\_\_

APPROXIMATELY # OF ATTENDEES: \_\_\_\_\_

DATES REQUESTED \_\_\_\_\_ TIME \_\_\_\_\_

USE OF: (1) HALL ONLY \_\_\_\_\_ (2) ENTIRE HALL INCLUDING KITCHEN \_\_\_\_\_

**\* NO ALCOHOL                      \* NO SMOKING                      \* NO LOUD MUSIC**

Deposit check # \_\_\_\_\_ Rental check # \_\_\_\_\_

Read and agreed to all items on the *Rental Agreement Form* \_\_\_\_\_

\_\_\_\_\_  
Renter or Agent

\_\_\_\_\_  
Green Lake Township Representative

### RULES

- If kitchen is used make sure all counter, range top and sinks are cleaned
- Clean floor: sweep and mop if necessary.
- Remove all garbage from the premises. Bags are not provided.
- Turn off all lights and appliances used.
- See that the heat is at the proper setting.
- Brooms, mops and cleaning supplies at the hall

Please use HEAVY DUTY LEAF AND LAWN BAGS.

I hereby return Rental Key # \_\_\_\_\_ and receipt of my deposit.

\_\_\_\_\_  
Renter or Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Green Lake Township Representative

\_\_\_\_\_  
Date